



Smith Double Degree Fact Sheet 2024/25



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Smith School of Business is renowned for excellence, innovation, and leadership in business education.

From establishing the first undergraduate business degree a century ago, to creating ground-breaking programs and courses in emerging fields today, Smith School of Business is at the forefront of preparing students for the marketplace.

Internationalization is at the heart of what we do. Our mission is: *To develop outstanding leaders with a global perspective and create new knowledge that advances business and society.*

Queen's University, home of Smith School of Business, has a rich academic tradition dating back to 1841. Located in Kingston, Ontario – one of Canada's most vibrant small cities – Queen's is consistently ranked among Canada's very best universities.

A TRULY GLOBAL COMMUNITY

19 Nationalities

75 Class Size

52% Women

48% Men

54% speak 3 or more languages

Smith's Master of International Business Program

Smith's Master of International Business (MIB) program provides students with a unique learning experience that focuses on creating dynamic cross-cultural leaders that can demonstrate a global perspective. Our unique team-based approach and applied curriculum specifically prepares students for the work place and provides graduates with access to one of Canada's strongest and most committed alumni networks.

The Power of Teams

Smith's MIB utilizes an innovative approach to team-based learning that is far more advanced than that used in other master's programs. We believe strongly in our team-based approach because it mirrors today's progressive workplace. You will leave the program with a thorough understanding of the best practices for successful team-building and teamwork, well-prepared to be a valuable member of a high-performance team.



MIB Course Structure

- Our course structure will be dictated by the agreement with your home institution.
- MIB courses are delivered in a modular format, ranging in length from 4–6 weeks per course.
- MIB courses are listed at smithqueens.com/mib.

Program Eligibility

Incoming Double Degree students must meet the following criteria:

- Incoming Double Degree students must be regularly enrolled, for the duration of the program, in a Master's degree as per our partnership agreement with your home institution.

The Application Process

- You must submit your official transcripts and resume via the application link provided after you have been nominated by your home university.
- **Video Essay:** You will be asked three randomized questions which are designed to be answered without any advance preparation. There will also be a question that requires a 150-word response which you will have 5 minutes to complete.
Please note, you will only have two weeks to complete this item.
- Once you have completed the online application, you will receive further information and guidance from our office in March 2024.



Important Dates

Nomination Deadline	March 15, 2024
Application Deadline	April 15, 2024
Program Launch (attendance is mandatory)	August 28 – September 6, 2024

Program Launch

The MIB program starts August 28th with a mandatory session that will include orientation activities and academic content. All incoming students are expected to be in Kingston starting August 28th.

The program launch ensures students are fully integrated to Queen's, Smith School of Business, the MIB program, and your team to ensure you are successful during your time with us. In addition to academic sessions, there are many fun, unique, team-building activities to foster a sense of community and integrate all students into their new life in Kingston.



MIB Academic Calendar*

Students are able to book flights home after the last day of classes/exams.

Course Selection	July - August, 2024
Add/Drop Period	Up to the start of the 2 nd class
Mandatory Program Launch	August 28 - September 6, 2024
Fall	Module 1 September 9 - October 11, 2024
	Module 2 October 15 - November 8, 2024
	Fall Reading Week November 11 - 15, 2024 (no classes)
	Module 3 November 18 - December 18, 2024
Winter	Module 1 January 7 - February 14, 2025
	Winter Reading Week February 17 - 21, 2025 (no classes)
	Module 2 February 24- April 4, 2025
Summer Term	May 1 - August 30, 2025
Exam Period	Exams are held within the course dates
No Classes or Exams	September 2, 2024 (<i>Labour Day</i>) September 30, 2024 (<i>National Day for Truth and Reconciliation</i>) October 14, 2024 (<i>Thanksgiving</i>) November 4-8, 2024 (<i>Fall Reading Week</i>) December 6, 2024 (<i>Commemoration Day</i>) February 17, 2025 (<i>Family Day</i>) February 17-21, 2025 (<i>Winter Reading Week</i>) April 20, 2025 (<i>Good Friday</i>)
Transcripts Available	Sent directly to partner school in Fall 2025. We recommend students request a copy prior to departing Queen's from the Registrar's Office or via SOLUS (<i>for personal use</i>).

*Please note: Dates are subject to change.

Smith School of Business Grading

Queen's GPA (*Grade Point Average*) Scale

Percentage	Letter	Point
90-100%	A+	4.3
85-89%	A	4
80-84%	A-	3.7
77-79%	B+	3.3
73-76%	B	3
70-72%	B-	2.7
67-69%	C+	2.3
63-66%	C	2
60-62%	C-	1.7
57-59%	D+	1.3
53-56%	D	1
50-52%	D-	.7
< 50%	F	0

Letter	Description
P	Pass; no grade assigned
CR	Credit
IN	Incomplete

Course Information

WORK LOAD

Smith's courses are demanding with ongoing assessment, team work, final projects, and/or exams. For every hour of class time, students should plan for approximately 3-4 hours of additional independent and/or team work.

CLASS FORMAT

Lectures, presentations, team work, and case studies.

ATTENDANCE

Mandatory in all courses.

PARTICIPATION

Students are encouraged to be active participants; most classes will include a participation grade.

ACADEMIC INTEGRITY

As a member of the Centre for Academic Integrity (CAI), Queen's subscribes to the definition of academic integrity as a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility.

28-

36

Contact hours
per course

3.0

Queen's units
per course

30-

60

Students
per class



Living in Kingston

Finding appropriate living arrangements in Kingston can be a challenge, especially in the fall term. We recommend that you arrive to Kingston at least one week before your classes begin in order to find adequate accommodations.

For more information on finding accommodation, click [here](#) or contact Off-Campus Living Advisor at OCLA@queensu.ca. You may also find it useful to consult [these local maps](#) to help you determine the proximity of these properties to Queen's campus.



Living Expenses & Housing *(per term)*

Expenses*	One term (4 months)	Two terms (8 Months)
Off-Campus Housing <i>(includes utilities)</i>	\$2,880 - \$5,520 <i>(approximately)</i>	\$5,760 - \$11,040 <i>(approximately)</i>
Food	\$1,255 <i>(approximately)</i>	\$2,510 <i>(approximately)</i>
UHIP Medical Insurance <i>(mandatory)</i>	\$252	\$504
Textbooks, Cases & Supplies	One-time fee of \$1,200	
Telephone	\$150-\$250 <i>(approximately)</i>	\$300-\$500 <i>(approximately)</i>
Clothing	\$300 <i>(approximately)</i>	\$600 <i>(approximately)</i>
Miscellaneous <i>(not including additional traveling)</i>	Minimum \$1,125	Minimum \$2,250

*Fees are subject to change. Fees are based on the 2023-2024 academic year. Mandatory fees will automatically be applied to each student's account.



Health Insurance

MANDATORY | University Health Insurance Plan (UHIP)

[UHIP](#) medical insurance offers coverage for basic services like emergency hospital visits and physical examinations. UHIP does not cover supplementary medical services, such as dental work or physiotherapy. International students must have primary health insurance provided by UHIP for the duration of their time in Canada. Fees are subject to change from year to year.

Students who hold a Canadian citizenship and are studying from another country may still be eligible for UHIP depending on period of stay. Please email SmithGradExchange@queensu.ca for more information.

OPTIONAL | Supplementary Medical Insurance

Supplementary insurance is available and covers some services such as a portion of the cost of prescription medicine, physiotherapy, chiropractic care, eye examinations, dental work, vision care, travel coverage, and other services. Supplementary health plans are administered by our student government office, [Society of Graduate and Professional Students \(SGPS\)](#). We strongly recommend exchange students purchase supplementary insurance coverage for Canada through the Queen's Student Government Offices or the provider of their choice in their home country or in Canada.

You should not book any travel or accommodations until you have received your acceptance letter and Certificate of Admission.

Student Services

Student Card

Exchange students receive a [Queen's student](#) card and have the same rights and privileges using this card as a full-time, domestic Queen's student. This includes free use of [Kingston Transit](#) and access to the facilities listed below:

On-Campus Facilities and Networks

Queen's offers a range of on-campus facilities including:

- [Athletic and Recreation Centre](#)
- [Campus Bookstore](#)
- [Libraries](#)
- [Student Wellness Services](#)
- [Student Academic Success Services](#)
- [Dining Halls and Eateries](#)
- [Queen's University International Centre \(QUIC\)](#)
- [Smith Connect](#)

Computer Services

Goodes Hall, home to Smith School of Business, has wireless network access throughout the building, and a full-service IT department.

Visa and Study Permit

Entry Visa

Citizens of certain countries and territories will require either a [Visa](#) or an [Electronic Travel Authorization \(eTA\)](#) to visit Canada.

Study Permit

A [study permit](#) is required for anyone who wants to study in Canada for six months or more. All double-degree students must obtain a study permit.

For more information, please read about the Canadian [post-graduate work permit](#) and [immigration process](#).

Kingston

Kingston is Canada's first capital and a rich cultural city, located in the heart of Eastern Ontario, a short drive away from Toronto, Ottawa and Montreal in Canada, and close to New York City or Boston in the U.S.A.

Kingston is known as a student-centered town with nearly 30,000 students. With more restaurants per capita than almost any other city in Canada, even the most discerning of foodies will find some new favourites here.

The majority of Queen's students live within a 15-minute walk to campus, eliminating the time-consuming commutes associated with universities in larger urban centres. This closeness creates a strong sense of community amongst our students that is truly unique.

Acknowledgement of Territory

Smith School of Business at Queen's University is situated on traditional Anishinaabe and Haudenosaunee Territory. We are grateful to be able to live, learn and play on these lands.

Incoming Double Degree Team

Angela James

Director
Centre for International
Management
(Strategy, agreements, mobility)

Amanda Kesek

Associate Director,
International Programs
& Projects

Tenay Bartzis

Manager, Operations

Jessica Rangel

Manager, Exchange

Liyang Zhang

Project Coordinator

Alison Doyle

Exchange Advisor

Lovella Faith Salim

Program Administrator



Centre for
International
Management

The Stephen J.R. Smith School of Business

Goodes Hall, Room 294, Queen's University
Kingston, Ontario, Canada, K7L 3N6

smithgradexchange@queensu.ca

Office Hours: Monday–Friday, 8:30am–4:00pm EST
+1.613.533.6833 (*voicemail available*)

smithqueens.com/international

Emergency Contact Information

Outside Office Hours (*weekends and holidays*):
please call campus security at +1.613.533.6111

They will contact the appropriate personnel
to provide assistance. This service is available
24 hours a day, 7 days a week.

